

Moriden America, Inc. Job Description

Job Title: Production Associate
Department: Production
Reports to: Production Manager
Date: 11-8-2017
FLSA: Non-exempt

Moriden America is looking for operators to work at our Production site. Our tasks are mainly assembly and light physical work such as set up parts into a machine. We always provide a training for operators at each task, so first timers are welcome, too. We would like anyone to join our team who is hard worker and responsible, also able to work long-term.

Position Summary:

Safely and efficiently operates a variety of production equipment including power presses, insertion machines, molding equipment, sewing machines and glue coating equipment. Assembles and packages parts per written work instructions or supervisor direction.

Essential Duties and Responsibilities:

- Manufactures and assembles products as instructed.
- Completes productivity and quality records as required.
- Provides a great level of attention to detail and focus on manufacturing high quality product safely and efficiently
- Follows all company rules and policies, all safety rules and quality standards. Keeps work areas clean and organized.
- Other duties as assigned.

Skills and Experience:

- Ability to communicate in English to understand and follow instructions regarding daily job assignments and safety rules
- Reliable attendance (be able to work every day).
- Ability to lift up to 35 pounds, bend, twist, and reach frequently and stand or sit for long periods of time. (A break every two hours.)
- Ability to do basic calculations and measurements.
- Strict attention to quality and detailed oriented.
- Team oriented.

Compensation:

Starts \$12/hour

1. Full time (7:00-3:30, 8H)
After probation period, benefit is provided. Occasionally, overtime.
2. Part time (7:00-11:00/11:30-3:30 4H-6H)
No provided benefit, but has more freedom to choose the working hours. (Every day same period of time is mandatory.)

To apply, please forward your resume to Doug Firenze dfirenze@moridenamerica.com

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Moriden America では、Production の現場で働くオペレーターを募集しています。製品の組立ての軽作業で、張り合わせなどの作業を機械を用いて行います。必ず作業ごとに研修がありますので、未経験でもかまいません。真面目で責任感のある長期間勤務可能な人を歓迎します。

仕事概要:

パワープレス、オープン、成形機、マシン、接着剤塗布機など、さまざまな生産設備で安全かつ効率的に作業を行う。書面による作業指示書または監督者の指示に従って部品を組み立ててパッケージ化する。

主な仕事:

- 指示に従って製品を製造し、組み立てる
- 必要に応じて生産性と品質を記録する
- 細部に注意を払い、高品質の製品を期待通りの率で安全かつ効率的に生産することに集中する
- 会社のすべてのルールとポリシー、すべての安全規則と品質基準に従う
- 作業場の整理整頓
- 割り当てられたその他の任務

必要なスキル:

- 毎日の仕事の割り当てに関する指示、安全規則などを理解し従う基本的な英語でのコミュニケーション能力
- 毎日勤務できる
- 頻繁に、ものを持ち上げる (35 ポンド以下)、体を曲げたりひねったり、手を伸ばしたりできる。長時間立つまたは座ることができる。(2 時間ごとに休憩あり)
- 基本的な計算と測定を行う能力
- 製品の細かい点まで注意を払える
- チームの一員として行動できる

給与:

Starts \$12/hour

3. Full time (7:00-3:30, 8H)

試用期間の後、当社の福利厚生が適用となります。時によっては残業あり。

4. Part time (7:00-11:00/11:30-3:30 4H-6H)

福利厚生は適用外ですが、勤務時間を選ぶ幅があります。(毎日の勤務が必要です。)

申し込み:

Doug Firenze dfirenze@moridenamerica.comまでレジメをお送りください。