

# EXPLORE! JAPAN!

Ms. Chiaki Tokiwa, the Japan Outreach Initiative (JOI) Coordinator, has prepared a variety of presentations and hands-on cultural activities to introduce the culture of Japan to your school or community. Please see the guidelines below and forward the Request Form in order to schedule a great cultural program!

## **Program Requirements:**

- The hosting school or organization is asked to generally cover the cost of materials and handouts.
- For special cultural demonstrations, reimbursement will be required for non-reusable materials such as origami paper, paper cups, food items, etc.
- Honoraria is appreciated, especially for activities requiring significant preparation or coordination. Honoraria helps replenish cultural objects and teaching materials.
- Mileage reimbursement will be appreciated for long-distance presentations.

## **JOI Presentation Request Form**

**Please fill in the request form and send by e-mail, fax, or mail to us.**

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

TEL: \_\_\_\_\_ E-mail: \_\_\_\_\_

FAX: \_\_\_\_\_

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- Class(es) or Group that will be visited: \_\_\_\_\_
- Name of class; grade or group level: \_\_\_\_\_
- Number of Participates per class or group: \_\_\_\_\_
- Beginning & ending time of class or program: \_\_\_\_\_
- Desired length of presentation: \_\_\_\_\_
- Group's knowledge of Japan or Japanese language: \_\_\_\_\_
- Amount of honoraria (optional) : \_\_\_\_\_
- Your specific requests for the presentation:  
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**About Japan-America Society of Indiana:**

The Japan-America Society of Indiana (JASI) is a 501(c)(3) not-for-profit, non-partisan organization of businesses, educational institutions, individuals, and students. Its mission is to serve as a bridge of friendship and cooperation between the people of Indiana and Japan.

The Society is dedicated to providing public forums for cultural and educational exchange, strengthening ties, and fostering mutual understanding among Japanese and Hoosiers.

Founded in 1988 by community, business, and academic leaders, JASI serves as a major forum for U.S.-Japan relations in Indiana, and includes members located throughout the state. JASI partners with the Consulate General of Japan, the State of Indiana, communities, businesses, and cultural and educational institutions to promote interaction, cultural understanding, and economic partnerships.

The Japan-America Society of Indiana is a member of the National Association of Japan-America Societies, headquartered in Washington, D.C., which includes over forty societies nationwide.